



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



No. CBSE/AFF/Circular-MPD/2025/00089

Date: 08th January, 2025

Circular No. 01/2025

THROUGH EMAIL

IMMEDIATE

CIRCULAR

To,
Heads of Institution of affiliated Schools of CBSE.

Sub: Reminder for uploading of prescribed mandatory documents and staff details on Schools' website.

Ref: CBSE Circular Nos. CBSE/AFF/03/2021 dt. 05.03.2021 and CBSE/AFF/09/2021 dt. 21.05.2021 (copies attached).

Sir/Madam,

The Board vide Circular No. 03/2021 dt. 05.03.2021 (Sl. No. 3 Clause 2.3.8 and Sl. No. 5 Clause 2.4.9) had issued directions to all affiliated school to develop their own individual website and shall upload details of teachers with qualifications as well as prescribed information and documents as part of Mandatory Public Disclosure, according to the format given in the cited circular, under Appendix-IX.

The Board, vide Circular No. 09/2021 dt. 21.05.2021, once again directed to schools to comply with the above provisions within a period of one month, failing which the Board shall be constrained to take necessary action against the erring schools as per provisions mentioned in Chapter 12 of CBSE Affiliation Bye-Laws, 2018.

However, inspite of the repeated directions by the Board, it has been observed that many affiliated schools still do not have a functional website. Besides, some schools though have a school website but have either not uploaded or partially uploaded the desired information and documents, under Mandatory Public Disclosure.

In some cases, it is observed that schools have though uploaded the desired information/documents but the links to these documents are inactive. Few schools have although uploaded the prescribed information/documents, but the icon/link of the same is not prominently displayed on its Main Home page.

Contd. on page 02.



"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



Therefore the Board is giving **one final opportunity to all affiliated schools who have not yet complied with the above instructions**, with a direction to carefully go through both the circulars cited above and upload all prescribed information and documents in an unambiguous and absolute manner **within 30 days of the issue of this Circular**, failing which the Board shall be constraint to initiate necessary-proceedings and imposing penalty against the erring schools as per Chapter 12 in accordance with Chapter 13 of Affiliation Bye-Laws, without any further reminder.

Those schools who have apparently complied with the given directions are also instructed to re-visit their website and verify the uploaded information & documents vis-a-vis the directions given herein in the light of the cited circulars. In case of any disparity, the same ay be updated immediately.



(Himanshu Gupta, IAS)
Secretary

Encl: CBSE Circular Nos. CBSE/AFF/03/2021 dt. 05.03.2021 and CBSE/AFF/09/2021 dt.21.05.2021

Copy for information to:

1. School Principals and Managers of all affiliated Independent/Private Schools.
2. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi 110016.
3. The Commissioner, Navodaya Vidyalaya Samiti, B 201307, District Gautam Budh Nagar, Uttar Pradesh.
4. The Director, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi 110054.
5. The Director of Public Instruction (Schools), Union Territory Secretariat, Sector 09, Chandigarh 160017.
6. The Director of Education, Govt. of Sikkim, Gangtok-737101.
7. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar 791111.
8. The Director of Education, Govt. of A& N Islands, Port Blair 744101.
9. The Director of Education, Govt. of UT of Ladakh, Secretariat, Kurbathang, Kargil.
10. The Commissioner of School Education, Govt. of Andhra Pradesh, Road, Ibrahimpatnam Krishna District.
11. Department of School Education, Govt. of Andhra Pradesh D.No.398/3, Vidya bhavan, Venkatadiri towers, Atmakur(V) Mangalagiri(M), Guntur District -522503.
12. All Regional Directors/ Regional Officers/ Heads of CoE, CBSE with the request to disseminate the information for immediate compliance by the schools.
13. Joint Secretary (IT), CBSE HQ with a request for uploading this Circular on CBSE Main website as well as Affiliation/SARAS portal.